



## COUNCIL AGENDA FOR TUESDAY

### 6:00 P.M.

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. ANNOUNCE BUSINESS FROM AUDIENCE PROCEDURE
6. MAYOR'S REPORT
7. COUNCILMEMBERS' CONCERNS, COMMENTS, LIAISON REPORTS
8. CONSENT AGENDA

A. Approval Of Minutes.....Haley

Documents:

[8 A.PDF](#)

B. Announcement Of Upcoming Meetings....Haley

Documents:

[8 B.PDF](#)

C. CRA Vacancy.....Vasquez

Documents:

[8 C.PDF](#)

9. OLD BUSINESS
10. NEW BUSINESS
11. BUSINESS FROM AUDIENCE
12. CITY ATTORNEY'S BUSINESS
13. CITY ADMINISTRATOR BUSINESS
14. CITY CLERK'S BUSINESS AND ANNOUNCEMENTS

A. Bills For Approval.....Haley

Documents:

[14 A.PDF](#)

**CITY OF SEBRING**

**AGENDA ITEM SUMMARY**

MEETING DATE: September 19, 2017

PRESENTOR: Haley

AGENDA ITEM#: 8A – Approval of Minutes

**BACKGROUND:** Please find attached minutes from your regular meeting on September 5, 2017, public hearing on September 7, 2017 and special meeting on September 12, 2017. The minutes were emailed to you on September 13, 2017.

REQUESTED MOTION: Approve minutes as presented.

COUNCIL ACTION:

\_\_\_\_\_ APPROVED

\_\_\_\_\_ DENIED Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_

\_\_\_\_\_ DEFERRED Carlisle\_\_ Dettman\_\_ Lowrance\_\_ Stanley\_\_ Stewart\_\_

\_\_\_\_\_ OTHER

CITY HALL, SEBRING, FLORIDA, September 5, 2017

Minutes of regular meeting of Council held this date.

PRESENT: John Shoop, Mayor; Mark Stewart, President; Charlie Lowrance, Pro-tempore; Lenard Carlisle, Tom Dettman and Scott Stanley, Councilmembers; Bob Swaine, City Attorney; Scott Noethlich, City Administrator and Kathy Haley, City Clerk.

The invocation was given by Mayor Shoop followed by the Pledge of Allegiance.

Mayor Shoop congratulated Ms. Casey Wohl and the Tourist Development Council on receiving the Flagler Award.

Councilman Carlisle stated he had recently attended the Florida League of Cities Conference and felt it was very educational. Mr. Carlisle stated he also attended the mandatory ethics training class.

Councilman Lowrance thanked the people in the audience that were here tonight regarding the Highlands Transit and they are on the agenda later to speak on this issue.

President Stewart presented the consent agenda items. Councilman Dettman stated he would like 8P having to do with the Bramblewood Road waterline extension pulled for discussion. The items presented for approval were: minutes from Council's budget workshop on August 10, 2017, regular meeting on August 15, 2017 and budget meeting on August 15, 2017; announcement of upcoming meetings from September 7, 2017 – September 19, 2017; approve the Health Insurance Committee's recommendation of no increase in premiums paid into the City's self-funded health insurance program; approve Health Insurance Reinsurance Contract Renewal; approve Annual Crazy Pepper Chili Cook-Off event on November 22, 2017 as presented conditioned upon providing a Certificate of Insurance showing at least one million dollars of General Liability

Insurance and naming the City as additional insured; approve Certificate to Non-Ad Valorem Assessment Roll/Solid Waste; approve budget amendment #81 for police overtime; declare generator at Station 15 as surplus; approve agreement with Swaine & Harris, P.A. for legal services for October 1, 2017-September 30, 2018 as presented; approve the 2017 Sebring High School Homecoming Parade as presented; approve designation of Trick or Treat Night for October 31, 2017 as presented; approve Sebring Chamber Business Expo as presented; approve the award for fire extinguisher inspection and service bid to MidState Fire Equipment; approve the award for generator maintenance and repair bids to Tradewinds Power Corp; approve budget amendment #85/FRS Retirement cost reclass as presented; approve purchase of the cascade system for the Fire Department from MidState Fire Equipment as presented; approve request to use one side of Veterans Beach boat ramp on September 12-13, 2017 for fire department pump testing.

Moved by Carlisle, seconded by Stanley to approve consent items as presented. Mr. Dettman stated that on 8P regarding Memorial Drive/Bramblewood Road waterline extension – bid acceptance recommendation and budget amendment #86 he would also like the motion to reflect conditioned that insurance and bond requirements are met. Mr. Carlisle and Mr. Stanley agreed to accept this language with their motion. With the unanimous vote of Council the consent items were passed.

Mr. Rob Bullock, representing Sebring Partnership, came before Council to discuss the Octoberfest event. Mr. Bullock is asking permission to hold the event in downtown Sebring from October 6-8, 2017. Mr. Bullock explained in detail what the 3-day event would include. Mr. Bullock stated he is also asking for waiver of City fees.

Mr. Lowrance thanked Mr. Bullock for extending the event more on South Ridgewood to give more of the merchants exposure. Mr. Stanley asked Mr. Bullock if the City had already given money to help with this event. Mr. Bullock stated yes and that \$5,000 of the \$10,000 given would go toward this event since it is so big. Mr. Shoop stated that the money given was seed money to go toward four events. Mr. Bullock stated yes. Mr. Stewart thanked Mr. Bullock for all of the hard work he and his volunteers are doing but feels the City has already given money toward this event and doesn't see the need to waive the entire amount. Mr. Stanley agreed. Mr. Dettman stated he also doesn't agree with waiving the entire \$2,500.00. Mr. Shoop stated the seed money was to get events started if the City turns around and charges the amount we gave it doesn't accomplish what we are trying to do to bring events downtown. Mr. Shoop reminded Council that this group received a lot less money than the group before that came to Council and received seed money to put on downtown events. Mr. Carlisle stated we are trying to bring people downtown and this event will bring a lot of people here.

Moved by Lowrance, seconded by Carlisle and with Carlisle, Dettman and Lowrance voting aye and Stanley and Stewart voting nay, the motion passed to approve event as presented conditioned upon providing the appropriate liability insurance certificate showing at least one million dollars of coverage naming the City as additional insured ten days prior to the event and to waive all fees.

Ms. Marybeth Soderstorm, Community Engagement Manager at Heartland Regional Transportation (HRTPO), came before Council to update Council on the Highlands County Transit Plan. Council has received a draft copy of the executive summary. Ms. Soderstorm had a power point presentation explaining the transit

development plan. Ms. Soderstorm stated that this is a statutory requirement under the HRTPO. Mr. Stewart expressed his concerns over the cost of rides being so expensive. Ms. Soderstorm explained the reasoning. Mr. Shoop asked if there was a sunset on the expenditure of funds. Ms. Soderstorm stated yes there is and explained that process. Mr. Lowrance stated he felt public transportation was becoming more of a necessity. Mr. Lowrance also stated that this may help the people who cannot work because they do not have transportation this would give them the transportation they need and the elderly would have more of an opportunity to get around. Mr. Stewart stated he can see where this could be viable for our community and it should proceed to see where it goes from here. Mr. Dettman stated he feels it is necessary but doesn't know if our community is ready for it now but feels down the road it should be look at. Mr. Stanley also stated that he feels our population is not there yet.

Ms. Jennifer Codo-Salisbury, Director of Planning for the Central Florida Regional Council, came before Council to report on the proposed amendments to the City's Sign Code. Ms. Codo-Salisbury handed out revisions that had been made from Council's May workshop and went over the changes. Mr. Lowrance asked about electronic signs in MUQD zoning. Ms. Codo-Salisbury explained it is acceptable as long as it is in MUQD zoning that is not residential. Mrs. Lowrance stated he would like the wording clarified and asked if there was anything that changed wording regarding billboard signs. Ms. Codo-Salisbury stated she is only working on this section of the sign code and billboards will be addressed at a later date if suggested but it has not been changed in any way. Mr. Carlisle asked if there if there is anything in the code that prevents a neighbor blocking the other neighbor's sign. Ms. Codo-Salisbury stated there

is no regulation on distance between signs but a provision can be added. Council discussed this. Mr. Dettman stated he would like Ms. Codo-Salisbury to see what other cities do. Mr. Lowrance stated you could use the County's 7 ½ ft. setback. Council liked this idea but would still like to see what other cities do. Council discussed sun setting signs. Mr. Dettman stated he likes 3-5 years. Mr. Lowrance likes 5-10 years. Mr. Shoop suggested when the property is transferred to another owner. Mr. Stewart stated he is good with 10 years. Mr. Stanley stated he likes 5-10 years. Council agreed to seven years. Ms. Codo-Salisbury stated she would come back with setbacks for signs. Mr. Lowrance asked if a moratorium could be put on new signs permits for 30-60 days. The consensus of Council was not to do this but building department staff can educate their customers on the rules and regulations.

Moved by Carlisle, seconded by Dettman and the unanimous vote of Council to instruct the City Attorney to put the proposed revisions in final ordinance format and proceed with adopting the ordinance with input on the setbacks and a seven year sunset provision for non-conforming signs. There will also be two public hearings for citizen input prior to adoption.

Attorney Swaine reported on the issues with Highlands Utilities Corporation (HUC) wastewater assets that have been ongoing since 2008. It appears all issues have now been settled and all easements retained. Mr. Stanley asked if this is the last of the easements that needed to be required. Mr. Swaine stated yes. Mr. Stanley asked about the payment on interest. Mr. Swaine explained.

The following is being recommended:

Approve Resolution #2017-13 and budget amendment #31 appropriating interest

owed HUC on payments due November 20, 2012 and November 20, 2013; accept the easement from Sebring Group, LLC upon payment of \$65,000 from funds owed HUC; approve the Settlement and Mutual General Release Agreement; transfer balance of funds on the note owed HUC to the Swaine & Harris Trust Account; instruct City Attorney to pay \$65,000 to Sebring Group, LLC for easement; instruct City Attorney to pay \$19,475 to Prescott Tractor Service, Inc. for fence to be installed; instruct City Attorney to pay \$186,459.10 to HUC, representing the balance of funds to HUC.

Moved by Carlisle, seconded by Stanley and the unanimous vote of Council to approve recommendation as presented.

Mr. Noethlich reported that with the approaching of Hurricane Irma the following Resolution is being recommended for approval.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBRING PROCLAIMING A LOCAL EMERGENCY AND AUTHORIZING THE CHIEF OF POLICE TO ESTABLISH, MODIFY, ENFORCE, AND TERMINATE A CURFEW IN THE CITY OF SEBRING IF NECESSARY was read.

Moved by Dettman, seconded by Lowrance and the unanimous vote of Council to pass Resolution #2017-17 as presented.

The City bills were presented for payment as follows:

General Fund	\$ 22,565.72
CRA	\$ 1,686.00
Infrastructure	\$ 8,519.00
Water & Wastewater	\$507,302.85
Solid Waste	\$ 7,568.84
Golf Course	\$ 65.87
P-Card	\$ 64,844.78

Moved by Carlisle, seconded by Lowrance and with the unanimous vote of Council,



the motion passed to approve the paying of the bills as presented.

Clerk Haley announced that CRA Commissioner Lorrie Smith's term will end on September 30, 2017. There is also an existing vacancy. Clerk Haley announced the qualifications and stated anyone interested in filling these vacancies can submit a City of Sebring Board Member application no later than noon on September 13, 2017.

There being no further business, the meeting was adjourned.

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Mark Stewart, President

ATTEST:

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Kathy Haley, CMC, City Clerk

CITY HALL, SEBRING, FLORIDA, SEPTEMBER 7, 2017

Minutes of public hearing of Council held this date.

PRESENT: John Shoop, Mayor; Mark Stewart, President; Charlie Lowrance, Pro-tempore; Lenard Carlisle and Scott Stanley, Councilmen; Scott Noethlich, City Administrator and Kathy Haley, City Clerk.

ABSENT: Tom Dettman, Councilman.

Council President Stewart stated that the purpose of the public hearing is: (1) discuss the percentage increase in millage to the rolled-back rate; (2) to adopt a millage rate for fiscal year 2017/18; and (3) to adopt the final budget for the fiscal year October 1, 2017 through September 30, 2018.

Mrs. Penny Robinson, Finance Director, declared that the millage rate is an increase of 10.64% to the rolled back rate of 4.8071.

A RESOLUTION ADOPTING AND CONFIRMING THE LEVIES OF TAX ON ALL REAL AND TANGIBLE PERSONAL PROPERTY IN THE CITY OF SEBRING SUBJECT TO TAXATION FOR THE YEAR 2017/2018 AND ESTABLISHING AN EFFECTIVE DATE. Mr. Lowrance asked if Council wanted to comment on doing a possible lower rate. Mr. Stanley stated he would entertain this. Mr. Carlisle stated at the recent Florida League of Cities conference he attended our City was very low in their millage. Mr. Stanley stated there are still cities that are lower than what we are. Mr. Stewart stated he is fine with the proposed increase. There were no further comments from the Council or the public.

Moved by Carlisle, seconded by Lowrance and with Carlisle, Lowrance and Stewart voting aye, and Stanley voting nay, the motion was passed to approve Resolution

#2017-15 adopting the final millage rate for the general operation at a rate of 5.3184 mills on the dollar for a the tax year 2017.

Mrs. Penny Robinson presented Resolution #2017-16.

A RESOLUTION ESTABLISHING, ADOPTING AND CONFIRMING THE BUDGET OF THE CITY OF SEBRING, FLORIDA AND ACCEPTING AND APPROVING ESTIMATED REVENUES, FUNDING SOURCES AND COST FOR OPERATING AND MUNICIPAL EXPENSES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018 AND ESTABLISHING AN EFFECTIVE DATE was read. Mr. Stanley stated he felt that Council should have worked harder on cutting expenses. There were no further comments from Council or the public.

Moved by Carlisle, seconded by Lowrance and with Carlisle, Lowrance and Stewart voting aye, and Stanley voting nay, the motion passed to adopt Resolution #2017-16 as presented.

Mr. Stewart announced that the final public hearing on the budget will be held on September 20, 2017 at 5:15 p.m. in the City Hall Council Chambers.

There being no further business, the public hearing was adjourned.

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Mark Stewart, President

ATTEST:

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Kathy Haley, CMC, City Clerk

CITY HALL, SEBRING, FLORIDA, SEPTEMBER 12, 2017

Minutes of the special Council meeting held this date at 12:00 p.m.

PRESENT: John Shoop, Mayor; Mark Stewart, President; Charlie Lowrance, Pro-tempore; Lenard Carlisle, Tom Dettman and Scott Stanley, Councilmembers; Scott Noethlich, City Administrator and Kathy Haley, City Clerk.

President Stewart stated that the purpose of the special meeting is to formally vote on a resolution related to Hurricane Irma.

Mr. Noethlich read the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBRING, FLORIDA PROCLAIMING A LOCAL STATE OF EMERGENCY AND AUTHORIZING THE CHIEF OF POLICE TO ESTABLISH, MODIFY, ENFORCE, AND TERMINATE A CURFEW IN THE CITY OF SEBRING IF NECESSARY was read. Mr. Stanley asked if there were any questions or comments from the Council or the public. There were none. Moved by Carlisle, seconded by Lowrance and the unanimous vote of Council to pass Resolution #2017-18 as presented.

Mr. Noethlich gave an update for the aftermath cleanup of Hurricane Irma. Mr. Noethlich recognized Mr. Ben Henley, former EOC employee for the County on his guidance and assistance during and after the hurricane and Mr. Paul Anderson, City IT, for his hard work in keeping the City's network going.

Fire Chief Border, Police Chief Hoglund, Utilities Director Boggus and Public Works Director Fields, gave reports for their respective departments. Mayor Shoop asked if the docks and awnings would be picked up with yard debris. Mr. Fields stated this is considered construction debris and will not be picked up unless Council amends

the ordinance to allow them to pick it up. Mr. Fields stated at this time there are no limits on the scoops for yard debris. Council discussed about picking up construction debris.

Mr. Lowrance suggested they wait a week to see what has been picked up by the City and private contractors. Mr. Lowrance asked that it be put on Council's September 19, 2017 meeting for discussion.

Mr. Noethlich stated he has talked with Mr. Jerry Miller of Duke Energy, and they will be doing assessments and we may not have power until transmissions are fixed.

Mr. Noethlich also reported that the County is waiving tipping fees for yard trash for the next seven days. Mr. Stewart asked Mr. Noethlich if he has made contact with FEMA. Mr. Noethlich stated he has not at this point but believes the County has. Mr. Stewart stated he wants Mr. Noethlich to deal with FEMA directly and aggressively. Mr. Fields stated he would also like the Mayor and Council to push the County to provide generators to gas stations for citizens to be able to get gas. Mr. Fields stated they did this the last hurricane and residents were able to get gas but they have not done this and employees are going to start having a hard time to get to work if they have no gas. Chief Hoglund also discussed the concern that the School Board did not have a generator at the fuel facility and they were left scrambling for a time on where to get gas. Mr. Noethlich stated that a temporary generator has been put at this facility at this time. Mr. Stewart asked that he would like everyone to get back together at a later date to discuss everything and would like to discuss the City buying a generator so that we have a spare one and to make sure there is a generator at the fuel facility.

There being no further business, the special meeting was adjourned.

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Mark Stewart, President

ATTEST:

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Kathy Haley, CMC, City Clerk

**CITY OF SEBRING**

**AGENDA ITEM SUMMARY**

**MEETING DATE:** September 19, 2017 **PRESENTER:** Haley

**AGENDA ITEM#:** 8 B - Announcement of Upcoming Meetings

**BACKGROUND:** The following meetings and/or workshops are scheduled between September 20, 2017 and October 3, 2017.

<u>Date</u>	<u>Time</u>	<u>Meeting</u>	<u>Participant(s)</u>
09/20/17	5:15 p.m.	<b>2<sup>nd</sup> Public Hearing on FY 2017/2018 Budget</b>	<b>Mayor/City Council/ City Clerk/Staff</b>
09/21/17	1:00 p.m.	Sebring Airport Authority (CANCELLED) Rescheduled to 9/29/17	Liaison Carlisle
09/26/17	5:30 p.m.	Code Enforcement Board (CANCELLED)	Liaison Lowrance
10/03/17	6:00 p.m.	<b>City Council Meeting</b>	<b>Mayor/City Council/ City Clerk</b>

**COUNCIL ACTION:**

\_\_\_\_ APPROVED                      Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_  
\_\_\_\_ DENIED                         Carlisle \_\_\_ Dettman \_\_\_ Lowrance \_\_\_ Stanley \_\_\_ Stewart \_\_\_  
\_\_\_\_ TABLED TO: \_\_\_\_\_ OTHER

**CITY OF SEBRING**

**AGENDA ITEM SUMMARY**

MEETING DATE: September 19, 2017      PRESENTER: Kristi Vasquez

AGENDA ITEM#: 8 C - CRA Vacancy

BACKGROUND: The term of CRA Commissioner Lorrie Smith will expire on September 30, 2017. Commissioner Smith is seeking reappointment.

The vacancy was announced at Council's September 5, 2017 meeting and the vacancy was posted on the City's web page. No additional applications were received. It is staff's recommendation that Lorrie Smith be re-appointed to a new four year term which will end 9/30/2021.

REQUESTED MOTION: Approve staff recommendation as presented.

COUNCIL ACTION:

\_\_\_\_ APPROVED

\_\_\_\_ DENIED

\_\_\_\_ TABLED TO: \_\_\_\_\_

\_\_\_\_ OTHER

Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_  
Carlisle \_\_\_ Dettman \_\_\_ Lowrance \_\_\_ Stanley \_\_\_ Stewart \_\_\_





# BOARD MEMBER APPLICATION

Please Type or Print the Following Information

Last Name: <u>Smith</u>		First Name: <u>Lorrie</u>		M. I.: <u>W</u>
Physical Home Address: <u>1841 Lakeview Drive</u>		City: <u>Sebring</u>	State: <u>FL</u>	Zip Code: <u>33870</u>
Mailing Address (if different from above): <u>SAME</u>		City:	State:	Zip Code:
Do you own a business? If so provide name and address:  <u>NA</u>		City:	State:	Zip Code:
Home Phone: <u>863-382-3784</u>	Business Phone:	Cell Phone: <u>863-273-0334</u>	Email Address: <u>Smithlorrie@hotmail.com</u>	
Are you a registered voter? If so, where are you registered? <u>Yes - Highlands Co., Fla</u>				
What Board(s) are you interested in serving? Please list in order of preference: <u>CRA</u>				
List all City Boards on which you have previous served, including dates. (Please note that if you are currently serving on a City Board you may have to resign from that Board if appointed to another Board.) <u>CRA 1996 to Present</u>				
Educational qualifications: <u>Bachelor Degree in Business Barry University</u>				
List any related professional certifications and licenses you hold: <u>Real Estate Sales</u>				
Give your present, or most recent employer, employer address, and position: <u>SFSC, Box office Manager</u>				
Describe experiences, skills, or knowledge which qualifies you to serve on the board: (Please attach a brief resume) <u>past experience (20+yr) on CRA</u>				
I hereby certify that all the above statements are true, and I agree and understand that any misstatement if material facts contained in this application may cause forfeiture upon my part of any appointment				
<u>Lorrie W Smith</u> SIGNATURE			<u>8-24-17</u> DATE	

**CITY OF SEBRING**

**AGENDA ITEM SUMMARY**

MEETING DATE: September 19, 2017

PRESENTOR: Haley

AGENDA ITEM#: 14A - City of Sebring Bills

BACKGROUND: The City of Sebring bills for the September 19, 2017 meeting will be emailed to you on September 15, 2017.

REQUESTED MOTION: Approve the payment of bills as presented.

COUNCIL ACTION:

\_\_\_\_\_ APPROVED

\_\_\_\_\_ DENIED Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_

\_\_\_\_\_ DEFERRED Carlisle\_\_ Dettman\_\_ Lowrance\_\_ Stanley\_\_ Stewart\_\_

\_\_\_\_\_ OTHER