

CITY HALL, SEBRING, FLORIDA, April 3, 2018

Minutes of regular meeting of Council held this date.

PRESENT: John Shoop, Mayor; Mark Stewart, President Charlie Lowrance, Pro-tempore; Lenard Carlisle, Tom Dettman and Scott Stanley, Councilmembers; Bob Swaine, City Attorney; Scott Noethlich, City Administrator and Kathy Haley, City Clerk.

The invocation was given by Mayor Shoop followed by the Pledge of Allegiance.

Mayor Shoop read a proclamation declaring the month of April 2018 as Donate Life Month.

Mayor Shoop reported there is \$5,000.00 in this year's budget to assist with the fireworks show on July 4th. Mayor would like Council to instruct staff to approach the CRA for a \$5,000.00 match to the City's commitment, approve sending letters to last year's contributors as well as other contributors and instruct staff to obtain a proposal from Pyro Display for the 2018 fireworks show.

Moved by Carlisle, seconded by Stanley and the unanimous vote of Council to approve the Mayor's recommendations as presented.

President Stewart presented the consent agenda items. The items presented for approval were: minutes from Council's regular meeting on March 20, 2018; announcement of upcoming meetings from April 6 – April 17, 2018; approve budget amendment #35 to fund 50% of the cost for the Past Perfect Software as requested by the Sebring Historical Society; approve the Interlocal Agreement with Highlands County regarding the Sebring Parkway water and wastewater upgrades/extensions.

Moved by Carlisle, seconded by Lowrance and with the unanimous vote of Council the consent items were passed.

Mr. John Cecil, President of the Military Sea Service Museum, came before Council to invite everyone to a ceremony for Memorial Day on May 28, 2018 at 2:00 pm. Mr. Cecil is also requesting the closing of Roseland Avenue between Kenilworth Blvd. and First Street from 1:00 to 3:30 pm and if available for 100 folding chairs.

Moved by Carlisle, seconded by Lowrance and the unanimous vote of Council to approve requests as presented.

Mr. John Cecil, President of the Military Sea Service Museum, reported that after the heavy rain and high wind last week the museum had a significant leak. Mr. Cecil had a roofing company inspect the damage and they stated the roof needs to be replaced. Mr. Noethlich stated the gable roof is fine but the flat roof is leaking. Mr. Shoop stated since it happened during a storm would insurance pay for it. Mr. Noethlich stated he would check. Staff is suggesting since the roof is leaking inside the building that the repair be declared an emergency, waive purchasing policy, instruct staff to obtain three competitive quotes and authorize the City Administrator to approve the best quote based on price and when the contractor could perform the work.

Moved by Carlisle, seconded by Dettman and the unanimous vote of Council to approve staff recommendation as presented.

Mrs. Kristie Vazquez, Community Redevelopment Agency (CRA) Executive Director, presented Council with a lease agreement for the CRA to use the downtown Chamber of Commerce (city-owned) building. Mr. Lowrance stated he has a problem with free maintenance/cleaning of the building and feels the CRA should be responsible for having the building cleaned. Mrs. Vazquez stated the thought was because the bathrooms would be used for public events.

Moved by Dettman to approve the agreement as presented and authorize Council President Stewart to sign. Motion died for lack of a second. Mr. Carlisle stated he feels the CRA is getting a good deal and feels the CRA should pay for their own utilities.

Moved by Lowrance, seconded by Stanley and the unanimous vote of Council to approve the agreement as presented with the exception of #8 and the CRA would be responsible for their own cleaning.

Mr. Scott Noethlich reported that Government Services Group (GSG) is starting the process to implement the fire assessment for FY 2018/2019. The current rate for 2017/2018 is 14.75% of the maximum allowed with a cap of 25% maximum. Mr. Carlisle stated he feels we should do something and he know the fire department is going to need a new truck. Mr. Noethlich and Fire Chief Border discussed the vehicle asset list in the fire department. Chief Border stated the City will need a new pumper truck for the next purchase and takes about a year to get after it is ordered. Mr. Lowrance asked if we could sell one of the ladder trucks to buy a pump truck. Chief Border stated when there was a big fire downtown about two weeks ago both ladder trucks were needed but that we do have a mutual aid that has a ladder truck. Mr. Lowrance stated he would rather go up on the fire assessment that everyone pays and then at budget time look to see if the ad valorem tax can be lowered since not everyone pays ad valorem taxes. Mr. Stanley agreed and stated the fire assessment is more evenly distributed. Mayor Shoop stated if the fire assessment is increased he would like to the ad valorem tax decreased and felt we definitely need a capital plan for five years out within out departments but the budget should be looked at as a whole. Mr. Stewart agreed and stated every department needs to be looking at their budget and what they are going to need. Mr. Carlisle and Mr.

Dettman both agreed. Council discussed the different rates.

Moved by Lowrance, seconded by Carlisle and the unanimous vote of Council to increase the fire assessment rate from 14.75% to 17.4%.

Mr. Noethlich reported that Hurricane Irma damaged the golf cart sheds at the Sebring Golf Course to the point where they had to be demolished. Polston Engineering has provided construction plans and specifications for the replacement of the member sheds. Also provided is a proposal for plans and specifications to replace and expand the golf course parking lot into an area of the Pro Shop that contained golf cart sheds. A proposed site plan illustrating the location of the new golf cart sheds along with the newly proposed parking configuration is attached for review. The insurance adjuster's estimate is expected to cover the anticipated engineering and construction expenses.

Moved by Carlisle, seconded by Lowrance and the unanimous vote of Council to approve the proposals submitted by Polston Engineering and instruct staff to obtain bids for the work.

The City bills were presented for payment as follows:

General Fund	\$ 88,893.44
CRA	\$ 4,101.96
Water & Wastewater	\$ 46,059.80
Solid Waste	\$ 899.49
Golf Course	\$ 657.72
P-Card	\$ 58,449.94

Moved by Carlisle, seconded by Lowrance and with the unanimous vote of Council, the motion passed to approve the paying of the bills as presented.

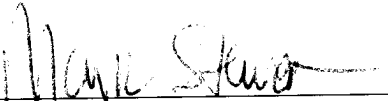
Mr. Noethlich gave an update on the recycling issue. Mr. Noethlich stated he has talked with Avon Park City Manager June Fisher to discuss a transfer station and has also talked with the County to possibly modify their contract to use Waste Connections. Mr.

Noethlich will keep everyone updated.

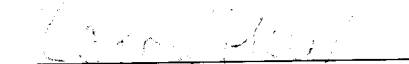
President Stewart stated that each year at this time Council reorganizes through the election of a President and President Pro-tempore. Mr. Stewart opened the floor for nominations for President. Mr. Carlisle made a motion to nominate Mr. Lowrance, seconded by Mr. Stanley. There were no other nominations. Clerk Haley called for the vote. With a unanimous vote of Council, Mr. Lowrance was elected as Council President.

Mr. Stewart opened the floor for nominations for President Pro-tempore. Mr. Carlisle made a motion to nominate Mr. Dettman, seconded by Mr. Lowrance. There were no other nominations. Clerk Haley called for the vote. With a unanimous vote of Council, Mr. Dettman was elected as Council President Pro-tempore.

There being no further business, the meeting was adjourned.


Mark Stewart, President

ATTEST:


Kathy Haley, CMC, City Clerk