

Tent Permit

Tents with sides having an area in excess of 400 sq. feet (for example a 20'x20' tent) require a permit. Attached is an application for tent permit.

**CITY OF SEBRING
368 S COMMERCE AVE
SEBRING, FL 33870
(863) 471-5102**

REQUIREMENTS FOR OBTAINING A TENT PERMIT

(tents with sides having an area in excess of 400 square feet require a permit)

Listed below are the necessary documents needed to obtain a tent permit for commercial property in the City of Sebring.

2 copies of the following:

1. Provide a letter of approval from the property owner (required)
2. Provide a copy of the survey of the property or description of where the tent(s) will be located.
3. Provide a copy of the Fire Retardant Certificate from the tent manufacturer
4. Submit an Electrical Permit Application & riser diagram if temporary lighting is needed
5. Provide the seating layout of chairs under the tent(s)
6. A 5-lb fire extinguisher (with tag)
7. Complete the Fire Department check-off sheet (1 copy)

PERMIT FEES:

Tent permit fee is \$ 30.00 per tent

Electrical permit fee is \$ 35.00, minimum (to be obtained by state licensed electrician)

(863) 471-5105
(863) 471-5123 FAX

**APPLICATION INFORMATION FOR TENT INSTALLATION
TENT PERMIT CHECK-OFF SHEET**

SITE ADDRESS: _____

PROPERTY OWNER: _____

DATES: _____ HOURS: _____

DATE TO BE ERECTED: _____ DATE TO BE REMOVED: _____

CIRCLE THE CORRECT ANSWER TO THE FOLLOWING QUESTIONS:

- | | | | |
|-----|--|-------|---|
| 1. | Provide flame resistance test certificates? | Y | N |
| 2. | a) provide Site Plan? OR | Y | N |
| | b) provide description of location | Y | N |
| 3. | Number of tents? | _____ | |
| 4. | Use of tent(s): _____ | | |
| 5. | Number of people the tent is to serve: | _____ | |
| 6. | Tent will have side flaps? | Y | N |
| | If yes, a) provide for proper exiting? | Y | N |
| | b) occupancy 50 + provide exit signs? | Y | N |
| | c) illuminated if occupied after dark? | Y | N |
| 7. | Tent will have cooking within? | Y | N |
| | If yes, a) describe fuel source: _____ | | |
| | b) safety measures: _____ | | |
| | c) L.P. tanks minimum 5 feet from tent: | Y | N |
| 8. | Tent will be occupied after dark? | Y | N |
| | If yes, a) provide artificial light? | Y | N |
| | (electrical permit required) | | |
| | b) occupancy of 100+, emergency lights? | Y | N |
| 9. | Area 10 feet around tent will be clear of combustible & flammable material and/or
vegetation and any permanent structure? | Y | N |
| 10. | "No Smoking" signs provided? | Y | N |
| 11. | 5 lb ABC fire extinguisher provided (with tag) | Y | N |
| 12. | Tent shall comply with ALL State and Local Codes and Ordinances. | | |

NAME: _____ SIGNATURE: _____
(PRINT)

CELL PHONE #: () _____ OTHER PHONE #: _____