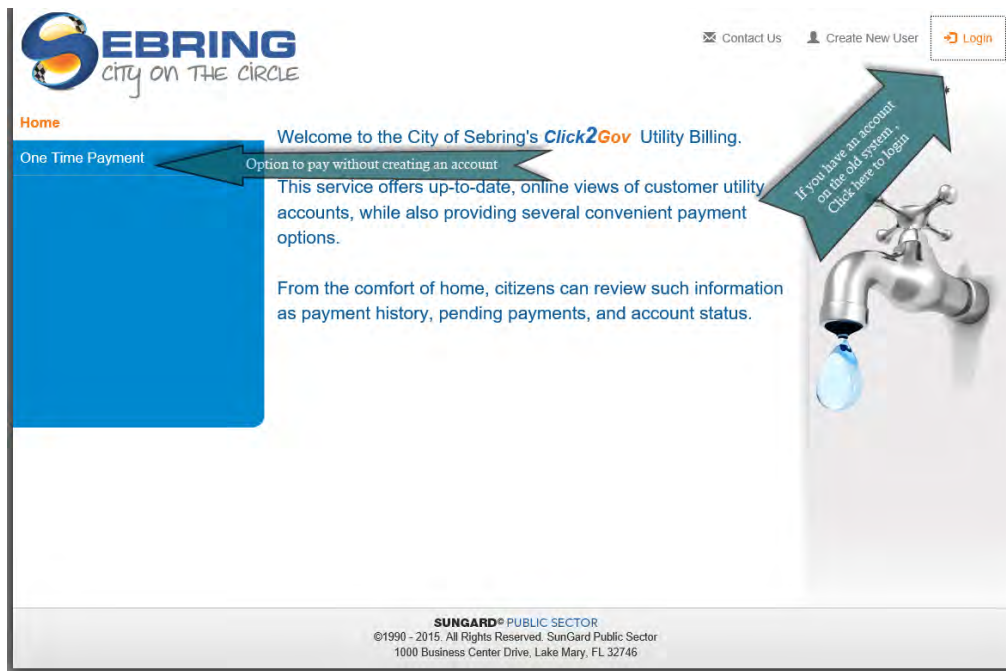
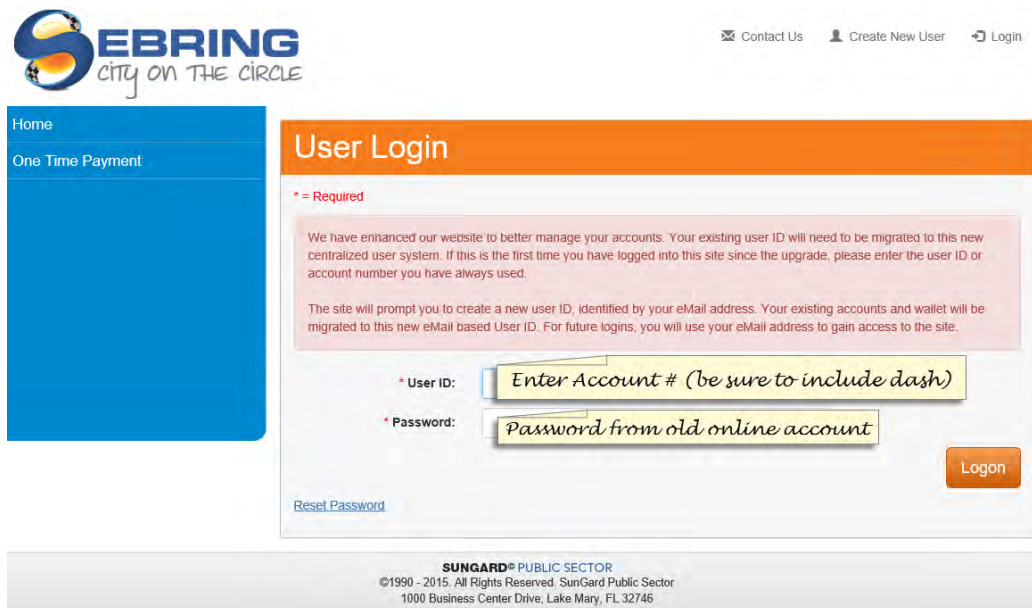


Within the next week our Utilities payment system will be upgraded. If you have a bookmark to the direct link you will need to update it by going to mysebring.com and click on Utility Payments.

Below is the new view



Click on Login (upper Right corner) you will enter your old ID (account number with dash) and PIN / Password. Once you login you will be updating your username, it will become your email address instead of account number.



You will see the below pop-up advising that you will need to enter information for new online account. You will need to complete all options with a red star.

User Upgrade



As part of our ongoing efforts to provide security, reliability and availability for our customers, we are upgrading our online systems. To ensure smooth transition of your data we need you to complete the following fields and submit the information. Upon completion, you will automatically logged-out and receive an eMail prompting you to complete the process.

OK

Migrate User Profile ?

* = Required

[Maintain Wallet](#)

New password is required.

Name and Address

* eMail Address:

* First Name:

* Last Name:

* Address 1:

Address 2:

* City:

* State:

* Zip Code:

* At least one phone must be entered

Home Phone:

Work Phone:

Work Ext:

Cell Phone:

Security Questions

* 1. Question:

Answer:

* 2. Question:

Answer:

* 3. Question:

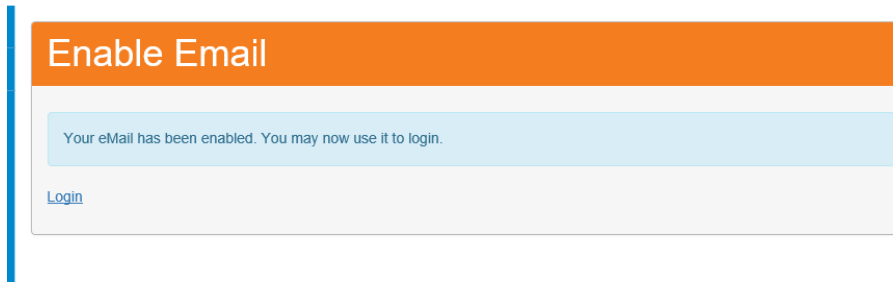
Answer:

[Add Another Question](#)

Update User

You will receive an email from the system with a link to activate your account.

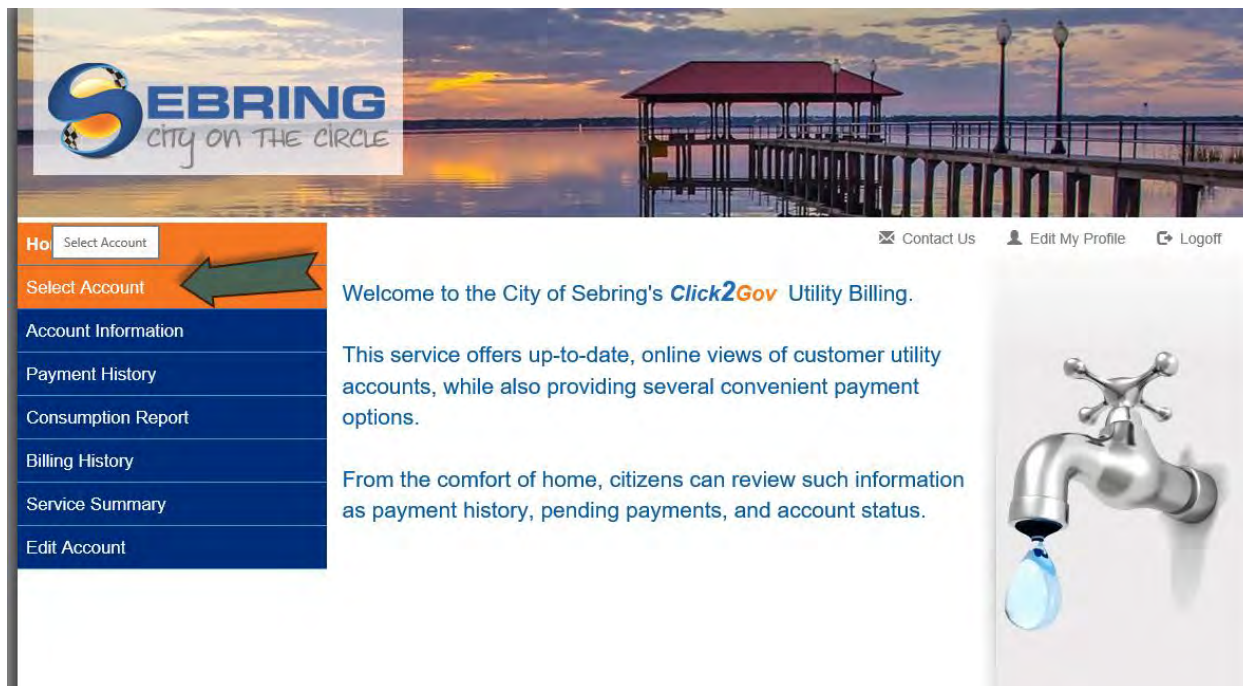
Once you click on the link you will be taken to the Enable Email page and will be able to click on Login from here



You will see the below Reminder to use your email address to login. Account Numbers will no longer be used for user.



Once logged in Click on Select account



Click on account number as shown below

- Home
- Select Account
- Manage Accounts

Utility Accounts

Select the location you would like to work with:


Account Number	Location Address	Total	Auto Pay	Tender Acct #	Cash Only?
000015-1-0000	LAKEVIEW DR	\$63.99	None		

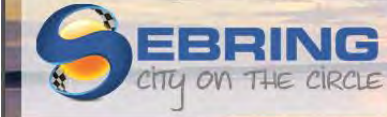
Showing 1 to 1 of 1 entries

SUNGARD® PUBLIC SECTOR

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1000 Business Center Drive, Lake Mary, FL 32746

Your account information will be displayed as below. Click Pay Now





[Contact Us](#)
[Edit My Profile](#)
[Logoff](#)

- Home
- Select Account
- Account Information
- Payment History
- Make Payments
- Consumption Report
- Billing History
- Service Summary
- Edit Account
- Manage eBilling

Account Information

Account Number: 000015 -0000 **Customer Name:** _____
Location Address: LAKEVIEW DR **Phone Number:** (863) 382-_____
 SEBRING FL

Account Status


Account Status: ACTIVE Payments are allowed
Account Balance: \$63.99 *
Amount Past Due: \$0.00
Cash Only: No

Your last bill was sent on 08/17/2017 in the amount of \$63.99 due on 09/07/2017. You can view your last bill by clicking [here](#). Your last payment was received on 08/10/2017 in the amount of (\$53.87).

* Transactions that have been authorized but not yet posted may be included.

[Pay Now](#)

The full amount will appear in the Payment amount box, If you need to pay a different amount then show, you will change the amount in that box to reflect what you will be paying. A \$1.70 transaction fee will be applied to each transaction.



Home Contact Us Edit My Profile Logout

- Home
- Select Account
- Account Information
- Payment History
- Make Payments**
- Consumption Report
- Billing History
- Service Summary
- Edit Account
- Manage eBilling

View Fees

* = Required

Account Number:	000015 1-0000 16	Customer Name:	
Location Address:	LAKEVIEW DR SEBRING FL	Phone Number:	(863) 38

Fees


Please confirm the amount of your payment.

* Payment Amount: \$ 63.99 **← Amount Due**

Continue »

A \$1.70 Convenience Fee will be applied to this transaction. **← Notice of Fee**

[« Cancel](#)



Card Details

* Card Number:

* Expiration Date:

* Card Security Code:

Cardholder Name

* First Name:

Middle Initial:

* Last Name:

Billing Address

* Address:

* City:

* State:

* ZIP Code:

Enroll in AutoPay

Sign Up for AutoPay

Continue

After you complete the Credit card information above and select Continue you will see the Payment review screen. If you agree that everything is correct Click Submit. Payment will not process until Submit has been clicked

[Contact Us](#) | [Edit My Profile](#) | [Logoff](#)

1. Payment → 2. Charges → 3. Review

Review Payment and Charge Information

Bill To: Visa *****31
Expires /20

Billing Name: Sebring, Test F

Billing Address: 321 N Mango St, Sebring, FL 33870

Total Amount Due: \$65.69

Application Fees

Fee	Amount
00001F -0000 16	\$63.99
Total Application Fees	\$63.99

Showing 1 to 1 of 1 entries

Additional Charges

Fee	Amount
Internet Convenience Fee	\$1.70
Total Additional Charges	\$1.70


Showing 1 to 1 of 1 entries

[Back](#) [Submit](#)

After Payment has processed you will see a payment receipt as show below.

Payment Receipt

Thank you for your payment.



Transaction Results

Transaction Status: Success

Auth Code: 016404

Reference Number: 80871460